

Admission and Withdrawal

Residency Enrollment Checklist

Residency Enrollment Checklist

Name of Parent/Guardian: _____

Address	City	State	Zip Code
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Home Phone: _____ Cell Phone: _____ Work Phone: _____

Name of Student: _____

Address	City	State	Zip Code
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Home Phone: _____

Address Verification (Parent/Legal Guardian, attach copy of document)

- ____ Rental contract stating physical address
- ____ Real estate contract signed by all parties stating physical address
- ____ Utilities bill with physical address: electric water sewer

Basis for Admission of Student (Section 167.020 RSM0)

- ____ Resides with parent in the School District
- ____ Resides with legal guardian in the School District (Copy of court ordered guardianship must be attached. A guardian may be appointed for the sole and specific purpose of school registration (SB944).)
- ____ Resides with a military guardian in the School District (SB944).
- ____ Homeless child (person less than 21 years of age who lacks a fixed, regular and adequate nighttime residence), including a child who is:
 - a.____ living on the street, in a car, abandoned building or other form of shelter not designated as a permanent home
 - b.____ living in a community shelter facility
 - c.____ living in transitional housing for less than one year

Give address or directions: _____

____ Special circumstances (Section 167.151, RSMo)

a. ____ an orphan

b. ____ one parent living

c. ____ parents do not contribute to the student's support

d. ____ agriculture (all four of the following conditions must be met: owns real estate of which 80 acres or more are used for agricultural purposes, parent's residence is on the real estate, or at least 35% of the real estate is in the District, parent notified District on or before June 30 that student would be attending)

____ Parent is a teacher under contract with the District (Board policy required – Section 167.151 168.151, RSMo)

____ Parent is a regular employee with the District (Board policy required – Section 163.011, RSMo)

Other exemptions to the residency requirements (Section 167.020.6, RSMo)

____ Attending school not in the pupil's district of residence as a participant in an interdistrict transfer program established under a court-ordered desegregation program

____ A ward of the state and has been placed in a residential care facility by state officials*

____ Has been placed in a residential care facility due to a mental illness or developmental disability*

____ Has a disability identified under state eligibility criteria if the student is in the District for reason other than accessing the District's educational program

____ Has transferred from an unaccredited school

*The district of residence will be billed for the local tax effort for the student(s) attending under these circumstances.

Date of Student Admission: _____

____ Student denied admission. Date of denial: _____

____ Waiver requested. Date of request: _____

Waiver Information

Waiver requested by:

____ Parent

____ Legal guardian

____ Student (at least 18 years old)

____ Other (complete information below)

- a. Name of person/relative student resides with: _____
- b. Relationship: _____
- c. Address: _____
- d. City/State: _____ Zip Code: _____
- e. Address Verification: _____
- f. Reason why student is living with person/relative: _____

____ Other reasons showing hardship or good cause: _____

Hearing Date (must be within 45 days of request) _____

____ Student admitted pending decision on waiver request

Date student admitted _____

____ Waiver granted. Date: _____

____ Waiver denied. Date: _____

Students attending school pursuant to the above information may be counted for state aid purposes.

Nonresident students who may enroll and are not counted by the District for state aid:

____ Tuition

____ Tax credit tuition – Any person who pays a school tax in any other district than that in which he resides may send his children to any public school in the district in which the tax is paid and receive as a credit on the amount charged for tuition the amount of the school tax paid to the district (Section 167.151(3), RSMo)

____ Transportation hardship as assigned by the Commissioner of Education (Section 167.121, RSMo)

____ Attending a regional or cooperative alternative education program or an alternative education program on a contractual basis (Section 167.020.6, RSMo)